



LEEWIN ESTATE  
THE ART OF FINE WINE

## EVENT PACKAGES

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*Leeuwin Estate combines fine wine and food in a picturesque setting, providing the perfect surroundings for your event. With sweeping views overlooking the manicured lawns and majestic karri forest, we invite you and your guests to bask in the tranquillity and beauty of our unique site.*

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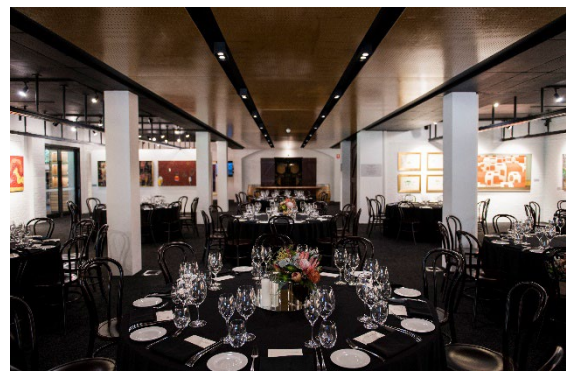
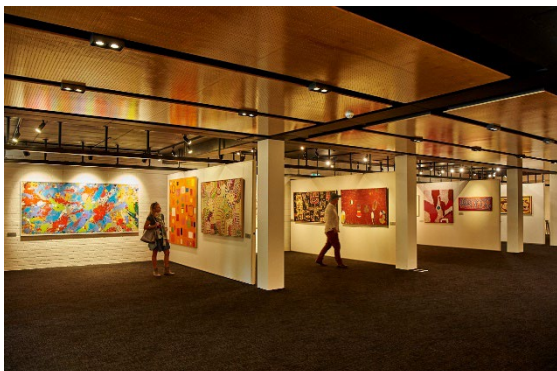
## THE RESTAURANT

The Leeuwin restaurant caters for a maximum of 150 guests. The indoor dining area can seat up to 90 guests, whilst the adjacent undercover deck can sit an additional 60 guests. The outdoor verandah, sheltered with a rain-proof wisteria laced glass ceiling, makes for the perfect dance floor under the stars.



## THE ART GALLERY

With the artworks of the Leeuwin Art Series wine labels adorning the walls, the beautiful Leeuwin art gallery comfortably seats 180 guests. The gallery allows ample flexibility to design your ideal event layout and can accommodate up to 150 patrons on long tables or 180 patrons on round tables. Dependent upon the number of guests and floor plan, the dance floor can be set up in the same area.





## FOOD AND BEVERAGE OPTIONS

Our event food and beverage options are reflective of the highest levels of quality and finesse to which we pride ourselves on. Event packages commence with Leeuwin Estate sparkling brut and canapes on arrival, followed by a sumptuous seasonal menu paired with our acclaimed Art Series wines.

### Option 1

**\$345 per person**

Brut on arrival.

Chefs' selection of three canapés.

House baked bread and olive oil.

Set four course seasonal menu, paired with Leeuwin Estate Art Series wine.



### Option 2 (up to a maximum of 60 guests)

**\$375 per person**

Brut on arrival.

Chefs' selection of three canapés.

House baked bread and olive oil.

Three course seasonal menu,

with a choice for each course, paired with Leeuwin Estate Art Series wine.



### Option 3

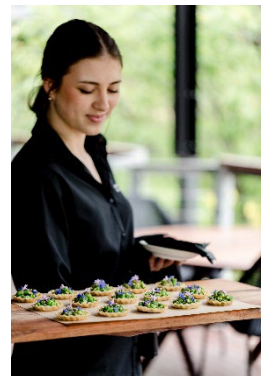
**\$405 per person**

Brut on arrival.

Chefs' Selection of three canapés.

House baked bread and olive oil.

Six course tasting menu, paired with Leeuwin Estate Art Series wine.



### Beverages included in package:

Leeuwin Estate wine pairings

Local craft beer

Soft drink and juice

### Available Extras:

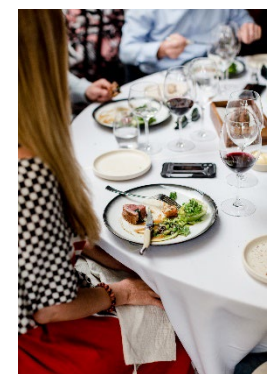
Children's meal - \$45 per child.

Supplier meal - \$50 per person.

Side dishes - \$14

Art Gallery tour and taste - \$45pp

Museum wine pairing upgrades – price on application.



# EVENT TERMS OF BUSINESS

At Leeuwin Estate, we pride ourselves on the pursuit of excellence in everything we do. Our events have received wide critical acclaim, not only in relation to our world class facilities, beautiful vistas, and award-winning restaurant, but also because of the partnerships we foster with our event clients. To make certain these high standards are assured for your event, we ask you to complete the requested information and acquaint yourselves with the terms of business, which form the basis of your event at Leeuwin Estate.

## General Terms & Conditions

- For evening use of our venue, a minimum spend of \$22,000 is required.
- Weddings incur an additional \$1,000 ceremony fee.

## Deposit

- A non-refundable deposit of \$2,000 is required to secure your booking date, along with the completed booking form.
- Full payment is required 30 days prior to the event date.
- All tentative bookings will be held for 7 days. After this time, Leeuwin Estate reserves the right to allocate the venue to another client if payment has not been received.

## Payment

- There is a 15% surcharge on the total event amount on Sundays and Public Holidays.
- Final guest numbers must be confirmed 30 days prior to the event. This number will then be confirmed as the minimum event patronage number for invoicing purposes. Additional patronage numbers will be charged accordingly.
- **Wine and beverages consumed outside of the designated five-hour event package window and/or above the allocated wine pairing will be charged at an on-consumption basis.**
- Any incidentals or increase in patronage numbers will be payable at the conclusion of your event.

## Set-up

- Leeuwin Estate will provide tables and chairs based on the final guest numbers, up to a maximum of 180 guests.
- All AV requirements will incur an additional cost.
- Where setup requirements are beyond the usual requirements, additional costs will be incurred. Set up may also incur additional labour costs, depending upon the layout.
- Events booked in the Art Gallery will have a bespoke floor plan designed to the event requirements.
- A seating plan must be provided prior to the event.

## Food & Wine

- Leeuwin Estate's chef will provide a seasonal menu reflective of the season the event is being held.
- Due to seasonality, there may be occasions where ingredients become unavailable. Should this be the case, an appropriate substitution will be made.
- As a duty of care to your guests, please understand it is your responsibility to inform us of any allergies or dietary requirements your guests may have ahead of the event. Special dietary requirements need to be advised of 14 days prior to the event.
- Food that is served may contain traces of nuts or nut products. We do not accept any responsibility for food consumed by people who may have allergies.
- Due to health regulations, food can only be supplied, prepared, and served by Leeuwin Estate staff.

## Licensing

- Company policy requires that no spirits, mixed drinks, or wines other than Leeuwin Estate labels are to be served at any Leeuwin Estate event. Locally sourced craft beer may be served.

### **Responsibility for Guests and Conduct**

- The person responsible for the booking will be liable for any damage incurred during the event by guests attending. This person should also be aware that as a working winery, some hazards may exist outside the confines of the restaurant, and they have a duty of care for any guests entering those areas.
- Post-event venue cleaning cost more than our anticipated or usual requirements will be charged at a rate of \$80 an hour.
- Leeuwin Estate operates according to the RSA (Responsible Service of Alcohol) WA guidelines and reserves the right to refuse alcohol service to anyone, including private event guests.
- Under no circumstances may any person under the age of 18 years consume alcohol on our licensed premises.
- For the protection of the property and event guests, Leeuwin Estate may ask for security to be on hand for large events and this will be on-charged to the person responsible for the event booking.
- As a duty of care, Leeuwin Estate may request the person responsible for booking the event provide satisfactory measures of transport for guests and other persons involved in the event.

### **Cancellations**

- Cancellations made 30 days or more prior to the event date will incur a loss of deposit.
- Cancellations made 11-29 days prior to the event date will incur a 50% cancellation fee.
- Cancellations made 10 days or less will incur a 100% cancellation fee.

**PLEASE COMPLETE THE FORM BELOW TO CONFIRM YOUR EVENT**

Contact Person	
Company Name	
Contact Numbers	Mobile:
	Work:
Email Address	
Type of Event	
Date of Event	
Number of People	
Member Account No	(OFFICE USE ONLY)

In signing the "Event Terms of Business" I agree to the above conditions.

NAME:	
SIGNATURE:	DATE:

**DEPOSIT PAYMENT**

**Please pay via DIRECT DEPOSIT      OR      Call Leeuwin Estate with your CREDIT CARD details 08 9759 0000**

**DIRECT DEPOSIT**

Westpac Bank Rural Developments Pty Ltd

BSB 036 306

ACC 127 930

PLEASE FORWARD YOUR REMITTANCE ADVICE ALONG WITH THE SIGNED TERMS OF BUSINESS FORM TO CHANTELLE

DARLINGTON, VENUE AND EVENTS MANAGER: [chantelle@leeuwinestate.com.au](mailto:chantelle@leeuwinestate.com.au)